



OFF-CAMPUS AND  
COMMUTER STUDENT  
SERVICES

# Move-in and Move-out Checklist

| Areas          | Move-In Condition | Move-Out Condition | Comments |
|----------------|-------------------|--------------------|----------|
| <b>Kitchen</b> |                   |                    |          |
| Refrigerator   |                   |                    |          |
| Stove/Oven     |                   |                    |          |
| Microwave      |                   |                    |          |
| Dishwasher     |                   |                    |          |
| Sink/Disposal  |                   |                    |          |
| Cupboards      |                   |                    |          |
| Lights         |                   |                    |          |
| Floor          |                   |                    |          |
| Ceiling/Walls  |                   |                    |          |
| Windows        |                   |                    |          |
| Other-         |                   |                    |          |

| Areas              | Move-In Condition | Move-Out Condition | Comments |
|--------------------|-------------------|--------------------|----------|
| <b>Living Room</b> |                   |                    |          |
| Closet             |                   |                    |          |
| Door               |                   |                    |          |
| Lights             |                   |                    |          |
| Floor              |                   |                    |          |
| Ceiling/Walls      |                   |                    |          |
| Windows            |                   |                    |          |
| Other-             |                   |                    |          |

| Areas              | Move-In Condition | Move-Out Condition | Comments |
|--------------------|-------------------|--------------------|----------|
| <b>Dining Room</b> |                   |                    |          |
| Closet             |                   |                    |          |
| Door               |                   |                    |          |
| Lights             |                   |                    |          |
| Floor              |                   |                    |          |
| Ceiling/Walls      |                   |                    |          |
| Windows            |                   |                    |          |
| Other-             |                   |                    |          |

| Areas             | Move-In Condition | Move-Out Condition | Comments |
|-------------------|-------------------|--------------------|----------|
| <b>Bathroom 1</b> |                   |                    |          |
| Sink              |                   |                    |          |
| Tub/Shower        |                   |                    |          |
| Toilet            |                   |                    |          |
| Closet            |                   |                    |          |
| Door              |                   |                    |          |
| Lights            |                   |                    |          |
| Floor             |                   |                    |          |
| Ceiling/Walls     |                   |                    |          |
| Windows           |                   |                    |          |
| Other-            |                   |                    |          |

| Areas             | Move-In Condition | Move-Out Condition | Comments |
|-------------------|-------------------|--------------------|----------|
| <b>Bathroom 2</b> |                   |                    |          |
| Sink              |                   |                    |          |
| Tub/Shower        |                   |                    |          |
| Toilet            |                   |                    |          |
| Closet            |                   |                    |          |
| Door              |                   |                    |          |
| Lights            |                   |                    |          |
| Floor             |                   |                    |          |
| Ceiling/Walls     |                   |                    |          |
| Windows           |                   |                    |          |
| Other-            |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 1</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 2</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 3</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 4</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 5</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas            | Move-In Condition | Move-Out Condition | Comments |
|------------------|-------------------|--------------------|----------|
| <b>Bedroom 6</b> |                   |                    |          |
| Closet           |                   |                    |          |
| Door             |                   |                    |          |
| Lights           |                   |                    |          |
| Floor            |                   |                    |          |
| Ceiling/Walls    |                   |                    |          |
| Windows          |                   |                    |          |
| Other-           |                   |                    |          |

| Areas           | Move-In Condition | Move-Out Condition | Comments |
|-----------------|-------------------|--------------------|----------|
| <b>Hallways</b> |                   |                    |          |
| Closet          |                   |                    |          |
| Door            |                   |                    |          |
| Lights          |                   |                    |          |
| Floor           |                   |                    |          |
| Ceiling/Walls   |                   |                    |          |
| Windows         |                   |                    |          |
| Other-          |                   |                    |          |

| Areas           | Move-In Condition | Move-Out Condition | Comments |
|-----------------|-------------------|--------------------|----------|
| <b>Basement</b> |                   |                    |          |
| Dryness         |                   |                    |          |
| Closet          |                   |                    |          |
| Door            |                   |                    |          |
| Lights          |                   |                    |          |
| Floor           |                   |                    |          |
| Ceiling/Walls   |                   |                    |          |
| Windows         |                   |                    |          |
| Other-          |                   |                    |          |

| Areas                | Move-In Condition | Move-Out Condition | Comments |
|----------------------|-------------------|--------------------|----------|
| <b>Outdoor Areas</b> |                   |                    |          |
| Mailbox              |                   |                    |          |
| Doorbell             |                   |                    |          |
| Lawn/Landscaping     |                   |                    |          |
| Porches/Deck/Steps   |                   |                    |          |
| Lights               |                   |                    |          |
| Sidewalk/Driveway    |                   |                    |          |
| Other-               |                   |                    |          |

**Rental Address:**

| <b>To be Completed During Move-In:</b> |    |
|----------------------------------------|----|
| 1.                                     | 5. |
| 2.                                     | 6. |
| 3.                                     | 7. |
| 4.                                     | 8. |
| <b>Date and Tenant's Signature:</b>    |    |
| <b>Date and Landlord's Signature:</b>  |    |

| <b>To be Completed During Move-Out:</b> |    |
|-----------------------------------------|----|
| 1.                                      | 5. |
| 2.                                      | 6. |
| 3.                                      | 7. |
| 4.                                      | 8. |
| <b>Date and Tenant's Signature:</b>     |    |
| <b>Date and Landlord's Signature:</b>   |    |